

# Smart Document Generation

Employee documents and files are part of nearly every HR process. Unfortunately, the act of creating employee documents is still largely manual and inefficient for most HR teams.

The UKG Smart Document Generation feature (formerly PeopleDoc Advanced Document Generation) allows HR to accurately create complex and detailed documents in just seconds.

## Manage Document Compliance

Creating documents manually can cause confusion and increase compliance risks. With Smart Document Generation, HR can control legal clauses, contract verbiage, and critical details to simplify the process and ensure accuracy.

- Control document versioning and access
- Customise approval and verification processes
- Reduce costly errors with automation and centralised templates

## Instantly Create Custom Documents

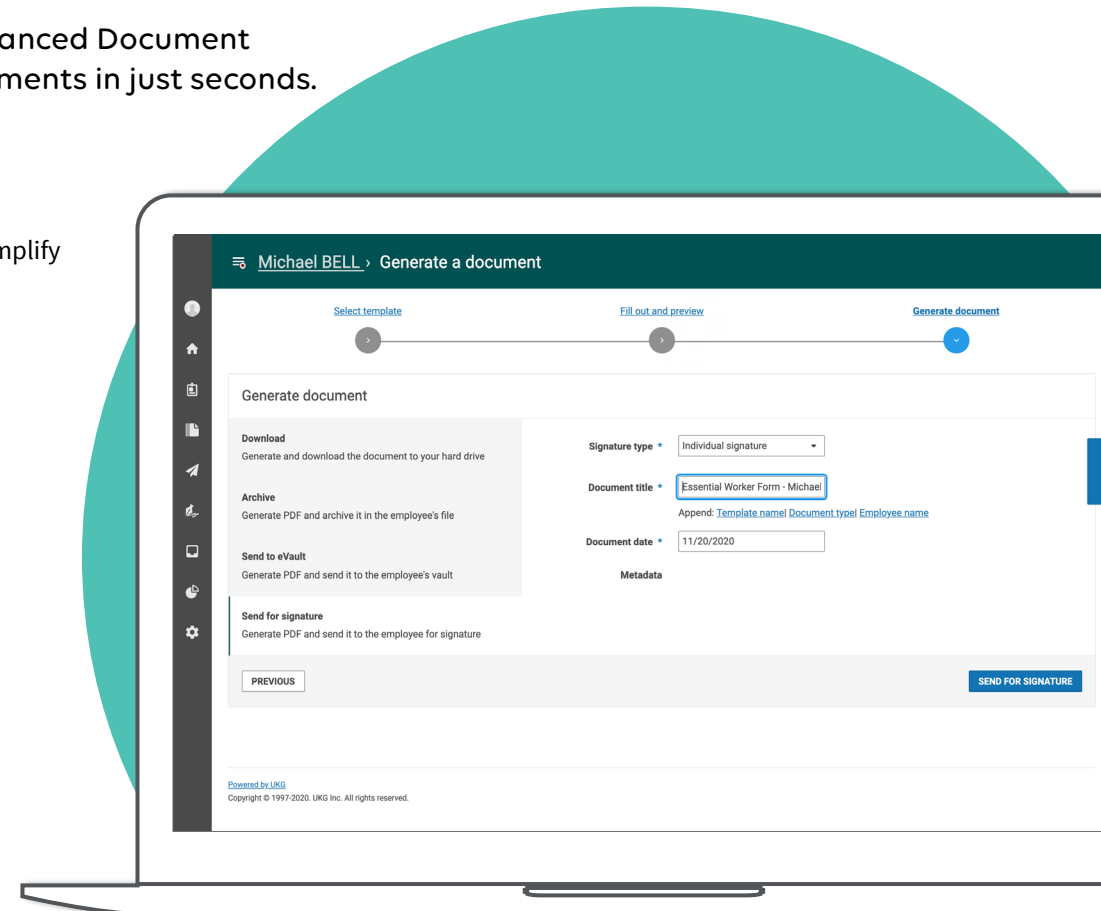
Smart Document Generation allows HR teams to instantly create documents using templates and standardised language, transforming outdated and often lengthy document creation processes.

- Create and publish standardised document templates
- Populate new documents with data from your existing HR systems
- Generate localised documents from any location

## Improve KPIs

In just seconds, HR can create documents that contain employee data and legal language with the confidence that automation provides. With these times savings, HR teams can reduce unnecessary wait times and improve processes.

- Resolve employee requests for personalised documents faster
- Reduce manual document tasks during common processes, such as onboarding, internal transfers, and more
- Send files for digital signature, and track completion



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